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**MKHAMBATHINI MUNICIPALITY**

**Section 46 Municipal**

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| **Annual Performance Report** |

**for**

**2023/2024**

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# **INTRODUCTION**

Performance management is a process which measures the implementation of actions identified to achieve the organization’s strategy. It assists management to plan, monitor, measure and review performance indicators to ensure efficiency, effectiveness and the impact of service delivery by the municipality.

The Municipal Systems Act (MSA), no. 32 of 2000, requires municipalities to establish a performance management system. Further, the MSA and the Municipal Finance Management Act (MFMA), no. 56 of 2003, requires the Integrated Development Plan (IDP) to be aligned to the municipal budget and to be monitored for the performance of the budget against the IDP by using the Service Delivery and the Budget Implementation Plan (SDBIP).

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that “A Municipality’s Performance Management System entails a framework that describes and represents how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players.”

Performance management is not only relevant to the organisation, but also to the individuals employed in the organization as well as the external service providers and the Municipal Entities. This framework, inter alia, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance.

This performance report is per key performance areas and indicates the performance the organization against the organizational planned annual targets and objectives. This report will also entail the corrective measures to variations on planned targets and the challenges thereof. Moreover, the financial reports as per project spending.

# **LEGISLATIVE REQUIREMENT**

Legislation that governs performance management in local government includes the Municipal Systems Act, 32 of 2000 (MSA), the Municipal Planning and Performance Management Regulations, 2001 (MPPMR), the Municipal Finance Management Act, 56 of 2003 (MFMA) and the Municipal Performance Regulations for Municipal Managers and Managers Directly Accountable to Municipal Managers, 2006.

In terms of section 46(1)(a) of the MSA, a municipality must prepare for each financial year a performance report reflecting the municipality’s and any service provider’s performance during the financial year, including comparison with targets of and with performance in the previous financial year. The report must, furthermore, indicate the development and service delivery priorities and the performance targets set by the municipality for the following financial year and measures that are taken to improve performance.

## **2.2 MUNICIPAL SYSTEMS ACT, 32 OF 2000**

The MSA requires all municipalities to promote a culture of performance through the establishment of a PMS, which must set key performance indicators and targets, as well as monitor, review and report on municipal performance, based on indicators linked to the Integrated Development Plan (IDP), including the national indicators prescribed by the Minister responsible for Local Government.

Section 46 of the Municipal Systems Act states that:

(1) A municipality must prepare for each financial year a performance report reflecting-

(a) The performance of the municipality and of each external service provider during the financial year;

(b) A comparison of the performances referred to in paragraph (a) with targets and performances in the previous financial year, and

(c) Measures taken to improve performance

(2) An Annual Performance Report must form part of the municipality’s Annual Report in terms of Chapter 12 of the Municipal Finance Management Act.

## **MUNICIPAL PLANNING AND PERFORMANCE MANAGEMENT REGULATIONS**

The regulations deal with provisions for the following aspects of the PMS:

* The framework that describes and represents the municipality’s cycle and processes for the PMS and other criteria and stipulations (Reg. 7), and the adoption of the Performance Management System (Reg. 8);
* The setting and review of Key Performance Indicators (Reg. 9 & 11);
* The General KPIs which municipalities must report on (Reg. 10); and
* Reporting of performance information (Reg. 13)

Strategic performance indicates how well the municipality is meeting its objectives and which policies and processes are working. All government institutions must report on strategic performance to ensure that service delivery is efficient, effective, and economical. Municipalities must develop strategic plans and allocate resources for the implementation

# **SUMMARY**

The implementation must be monitored on an ongoing basis and the results must be reported on during the financial year to various role-players to enable them to timeously implement corrective measures where required.

This report highlights the strategic performance in terms of the municipality’s Top Layer Service Delivery Budget Implementation Plan (SDBIP), high level performance in terms of the National Key Performance Areas, performance on the National Key Performance Indicators prescribed in terms of section 43 of the Municipal Systems Act, 2000 and an overall summary of performance on a functional level.

Details regarding specific basic service delivery targets, achievements and challenges will be included in the Annual Report of the municipality.

This report includes highlights from the key performance measures included in the 2023/2024 IDP. These priority measures constitute the Municipal Scorecard for 2023/2024 financial year.

This report presents the year-end performance results for 2023/2024. The results are assessed using traffic light criteria, according to their performance against improvement targets. A dashboard which summarizes performance for the municipality’s scorecard is shown in Figure1.

Performance Monitoring underpins the Municipality’s IDP in terms of reviewing progress regularly in achieving our priorities and delivering value for money. Early investigation of variances enables remedial action to be taken where appropriate.

***Overall performance graphs and dashboard information***

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# **PERFORMANCE MANAGEMENT PROCESS**

The Municipality recognizes the significance of having a Performance Management System not only as a legal requirement in terms of the applicable laws, but as an important instrument of corporate governance which aims at ensuring that a process of goal setting in the workplace is followed by a systematic success measuring process.

At Departmental level, the measures are captured in the SDBIPs /Scorecards of the various departments that operate within the municipality. Performance management should occur at the various levels and relate to one another, as required by the 2001 Municipal Planning and Performance Regulations through cascading performance measures from organisational to departmental level, both the IDP and the SDBIP/Scorecard eventually link with individual performance management.

Regarding performance management at individual level, the MFMA specifically requires that the annual performance agreements of Section 56 Managers must be linked to the SDBIP, and the measurable performance objectives approved with the budget

The process is being summarized in the flow chart below:

**IDP Formulation**

**MUNICIPAL & ORGANISATIONAL SCORECARDS**

**DEPARTMENTAL SCORECARDS**

**COMMUNITY AND STAKEHOLDER PARTICIPATION IDP REVIEW**

**BUDGET ALLOCATION AND**

**APPROVAL,**

**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN DEVELOPMENT AND APPROVAL.**

.

**IMPLEMENTATION,** **MONITORING, EVALUATION, REPORTING AND ACCOUNTABILITY.**

# **PERFORMANCE ASSESSMENT PER KEY PERFORMANCE AREA- 2023/2024**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **KPA**  **No.** | **KPA** | **TOTAL**  **TARGETS** | **NO. OF**  **TARGETS ACHIEVED** | **NO. OF TARGETS**  **NOT ACHIEVED** | **PERFORMANCE**  **RATE (%)** |
| 1 | **Municipal Transformation & Institutional Development** | 27 | 26 | 1 | 96% |
| 2 | **Basic Service Delivery** | 36 | 29 | 7 | 81% |
| 3 | **Local Economic Development** | 17 | 11 | 6 | 65% |
| 4 | **Municipal Financial Viability and**  **Management** | 32 | 27 | 5 | 84% |
| 5 | **Good Governance & Public Participation** | 40 | 37 | 3 | 93% |
| 6 | **Cross Cutting Intervention** | 14 | 14 | 0 | 100% |
|  | **Total** | 166 | 144 | 22 | 87% |

# **PERFORMANCE ASSESSMENT PER DEPARTMENT FOR 2023/2024**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **KPA**  **No.** | **DEPARTMENT** | **TOTAL**  **TARGETS** | **NO. OF**  **TARGETS ACHIEVED** | **NO. OF TARGETS**  **NOT ACHIEVED** | **PERFORMANCE**  **RATE (%)** |
| 1 | **Office of the Municipal Manager** | 37 | 34 | 3 | 92% |
| 2 percentage to the 2 | **Financial Services** | 33 | 30 | 3 | 91% |
| 3 | **Corporate Services** | 30 | 28 | 2 | 93% |
| 4 | **Community Services** | 32 | 25 | 7 | 78% |
| 5 | **Technical Services** | 34 | 22 | 7 | 65% |
|  | **Total** | 166 | 144 | 22 | 87% |

# **PERFORMANCE AND SUPPORTING INFORMATION**

The performance reporting of the municipality is done in line with the 6 National Key Performance Areas (NKPA’s) and is the focus of the MSA Section 46 requirements and therefore reflects the performance of the municipality for the financial year, comparisons to the performance of the previous financial year and measures taken to improve performance.

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# **GENERAL KEY PERFORMANCE INDICATORS**

Regulation 10 of the Municipal Planning and Performance Regulation has set prescribed General Key Performance Indicators as stated in section 43 of the Municipal Systems Acts. Below is the list of the six (6) General Key Performance Indicators applicable to Mkhambathini Municipality:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Key Performance Indicator** | **Target** | **Actual** | **Status**  **(Achieved/Not**  **Achieved)** | **Reason for Variance** | **Corrective Measure** |
| a. | The percentage of households with access to basic level of: | | | | | |
| i. | Water |  |  | District Function | |  |
| ii. | Sanitation |  |  | District Function | |  |
| iii. | Electricity | Electrification of 229 households electrified by 30/06/2024 (number of connections) | 294 | Achieved | N/A | N/A |
| Electrification of 188 households electrified by 30/06/2024 (number of connections) | 188 | Achieved | N/A | N/A |
| Electrification of 109 households electrified by 30/06/2024 (number of connections) | 109 | Achieved | N/A | N/A |
| Electrification of 113 households electrified by 30/06/2024 (number of connections) | 109 | Not achieved | The programme progress was disturbed by the elections. | To rectify, the progress will be reached in the next quarter. |
|  |  | Electrification of 343 households electrified by 30/06/2024 (number of connections) | 441 | Achieved | N/A | N/A |
|  |  | Electrification of 58 households electrified by 30/06/2024 (number of connections) | 0 | Not achieved | The progress of the project was disturbed by the elections. | The project will resume in Q2 of the 2024/2025 FY |
|  |  | Electrification of 77 households electrified by 30/06/2024 (number of connections) | 254 | Achieved | The number of people on the electrical contractor's team increased thus leading to an increase in the number of houses electrified | N/A |
| iv. | Solid Waste Removal | 407 households/businesses have access to weekly refuse removal throughout the year | 407 households/businesses have access to weekly throughout the year | Achieved | N/A | N/A |
| b. | The percentage of households earning less than R1100 per month with access to free basic services | 81 Number households receiving monthly free basic electricity | 81 Number households receiving monthly free basic electricity | Achieved | N/A | N/A |
| c. | The percentage of a municipality’s capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality’s integrated development plan | 100% | 100% | Achieved | N/A | N/A |
| d. | The number of jobs created through municipality’s local, economic development initiatives including capital projects | 0 | 0 | N/A | N/A | N/A |
| e. | The number of people from employment equity target groups employed in the three highest levels of management in  compliance with a municipality’s approved employment equity plan | 5 | 5 | Achieved | N/A | N/A |
| f. | The percentage of a municipality’s budget spent on implementing its workplace skills plan | 100% | 100% | N/A | N/A | N/A |

# **IMPLEMENTATION REPORT OF THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN 2023/2024 (SDBIP)**

**PLEASE REFER TO ATTACHED ANNEXURE : A**

# **ASSESSMENT OF THE PERFORMANCE OF THE EXTERNAL SERVICE PROVIDERS**

The monitoring of the service provider’s performance is ensured through the signing of the Service Level Agreement which is used as a monitoring tool. It is currently being done by user department levels. The end user department should provide monthly reports to the SCM unit as well. Service providers who fail to perform are reported to SCM and the necessary action is taken including the termination of the contract or cancellation of an order.

|  |  |
| --- | --- |
| Assessment Key | |
| Good (G) | The service has been provided at acceptable standards and within the time frames  stipulated in the SLA/Contract |
| Satisfactory (S) | The service has been provided at acceptable standards and outside of the  timeframes stipulated in the SLA/Contract |
| Poor (P) | The service has been provided below acceptable standards |

**Assessment of the performance of External Service Provider**

The monitoring of the service provider performance is ensured through the signing of the Service Level Agreement. It is currently being done by user department levels. The end user department is providing monthly reports to the SCM unit as well. Service providers who fail to perform are reported to SCM and the necessary action is taken including the termination of the contract or cancellation of an order.

Example:

|  |  |
| --- | --- |
| *Assessment Key* | |
| *Good (G)* | *The service has been provided at acceptable standards and within the time frames stipulated in the SLA/Contract* |
| *Satisfactory (S)* | *The service has been provided at acceptable standards and outside of the timeframes stipulated in the SLA/Contract* |
| *Poor (P)* | *The service has been provided below acceptable standards* |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Bid Number | Date Contract Awarded | Name of the Service provider in terms of the SLA | Value of project | Comparison with previous year | | Current Financial Year | | | Assessment of Service Providers Performance | | | |
| Target | Actual | Target | Actual | G | | S | P |
| MKH0028/2021/22 | 06 JULY 2022 | Amahlungu Civils (PTY) LTD | R 2 677 941.75 | *N/A* | *N/A* | Construction of Phangindawo access road in ward 2 | 100% |  | |  |  |
| MKH0026/2021/22 | 06 JULY 2022 | Xoli M Projects | R 2 684 182.49 | *N/A* | *N/A* | Construction of Meyiwa access road | 100% |  | |  |  |
| MKH007/2022/23 | 13 SEPTEMBER 2022 | Bumbelihle Projects JV Uzamile Trading CC | R 2 943 670.99 | *N/A* | *N/A* | Construction of Market Stalls | 100% |  | |  |  |
| MKH0030/2021/22 | 06 JULY 2022 | Vezokungcono Trading | R 1 114 091.25 | *N/A* | *N/A* | Construction of Sidewalks | 100% |  | |  |  |
| MKH0027/2021/22 | 20 JULY 2022 | Vezokungcono Trading | R 2 920 737.66 | *N/A* | *N/A* | Construction of Dambayi access road | *100%* |  | |  |  |
| MKH0029/2021/22 | 11 July 2022 | Siwa Consulting Engineers & Project managers | R 5 925 576.80 | *N/A* | *N/A* | Construction of camperdown taxi rank | 100% |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | B.S Mabaso Incorporated | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | S N Nxumalo Attorney Inc | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | Zuma and Partners Incorporated | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | M Madonsela & Associates | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | S.M Mbatha Inc. | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | Anand Pillars Attorneys Inc | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | Mazibuko Z & Associates | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | Pather and Pather Attorneys Inc | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | HSG Attorneys Incorprated | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | Ngwanase Tembe Inc | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | Nzimande L.V Attorneys | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | Siyaya Attorney | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | Matthew Francis Inc | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | Mpanza and Associates Inc | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH006/2023/2024 | 31 October 2022 | Taleni Godi Kupiso | Percentage fee as per each case | *N/A* | *N/A* | Panel of attorneys for municipal services for a period of 36 months | *N/A* |  | |  |  |
| MKH018/2023/2024 | 29 November 2022 | Mybuko Trading | R 605 900.00 | *N/A* | *N/A* | Rehabilitation of L1503 access road in ward 6 | 100% |  | |  |  |
| MKH017/2022/23 | 29 November 2022 | TSZ Projects (PTY) LTD | R 597 678.00 | *N/A* | *N/A* | Rehabilitation of Mantungwini access road in ward 7 | 100% |  | |  |  |
| MKH014/2022/23 | 29 November 2022 | Smartech Trading and Project (PTY) LTD | R 499 842.00 | *N/A* | *N/A* | Rehabilitation of Mboyi access road in ward 3 | 100% |  | |  |  |
| MKH015/2022/23 | 29 November 2022 | Davport Trading Enterprise (PTY) LTD | R 503 987.50 | *N/A* | *N/A* | Rehabilitation of Qedazulu access road in ward 5 | 65% |  | |  |  |
| MKH019/2022/23 | 29 November 2022 | Nhlangulela construction and projects | R 479 003.63 | *N/A* | *N/A* | Renovation of Mahleka sportfield in ward 04 | 100% |  | |  |  |
| MKH016/2022/23 | 29 November 2022 | Athatha Construction | R 414 548.09 | *N/A* | *N/A* | Renovation of Maqongqo community hall | 100% |  | |  |  |
| MKH003/2023/2024 | 19 January 2023 | Pace online (PTY) LTD | R 176 127.20 | *N/A* | *N/A* | Design, hosting and maintenance of municipal website for a period of 36 months | N/A |  | |  |  |
| MKH005/2023/2024 | 19 January 2023 | The Document warehouse (PTY) LTD | R 201 840.00 | *N/A* | *N/A* | Provision of document storage for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Bumbano group (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | BI Infrastructure consultants (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Muteo Consulting cc | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | MSW consulting (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | 2MC Consulting Engineers | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Zelda consulting engineers (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Abazingeli civils (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Makone Consulting engineers (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Asande Projects | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | BVI Consulting engineers kzn (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | BAV consulting (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | DLV Project manager and engineers (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | SPK Engineers (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | IX Engineers (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | BMK Group | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Vuvama (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | A-M consulting engineers (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Likhanyile consulting engineers and project managers | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | MN Africa consulting engineers | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Izinga Holdings | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Vumesa (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Dlamindlovu consulting engineers | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Phatsimo management consultants | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Singh Govender and associates cc | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Sivest SA (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Nyeleti consulting (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Gudunkomo investments and consulting | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | TPA consulting cc | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Civtech engineers (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Reflective thinkings trading (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Africoast JBFE project managers | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Khusi projects (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Impumelelo consulting (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Mbona Sauders and Winium (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | BTMN Consulting Engineers (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Bhosibo Development Projects cc | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Mgazi Tribe | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Sibgem Partners | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Siwa Consulting Engineers and Project Managers (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH001/2023/2024 | 19 January 2023 | Rupee consulting cc | Admin Percentage | *N/A* | *N/A* | Panel of project managers civil engineering consultants for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Newlistic projects management (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Somkhele Enterprise | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Canndance media and events | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Khabahle Kreations (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Andimahle Trading Enterprise cc | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Proactive concepts cc | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Sizakancane Trading Enterprise 141 cc | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Athimthende Development services | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Yoyoh Trading | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Aoki Empire (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Sandakahle Trading | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Blue Crystal Enterprise | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Mlifah Trading (PTY) LTD | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH002/2023/2024 | 22 March 2023 | Ogatshenie Entertainment | Admin Percentage | *N/A* | *N/A* | Panel of events management for a period of 36 months. | N/A |  | |  |  |
| MKH014/2023/2024 | 02 June 2023 | Genix Group | R 1 260 200.19 | *N/A* | *N/A* | Valuation Roll | N/A |  | |  |  |
| MKH016/2023/2024 | 28 June 2023 | Versatile Interiors | R 1 659 331.55 | *N/A* | *N/A* | Supply and delivery of Office Furniture | 85% |  | |  |  |
| MKH015/2023/2024 | 28 June 2023 | NMI – Durban South Motors | R 1 967 562.59 | *N/A* | *N/A* | Supply and Delivery of new 4 municipal vehicles | 100% |  | |  |  |

1. **CAPITAL PROGRAMME PERFOMANCE 2023/2024**

A detailed capital status report highlighting the status of the capital programme as at the 30 June 2024.

# 11.1 Projects Planned that are still in Progress for the 2023/2024 Financial Year

|  |  |  |
| --- | --- | --- |
| **Project Name** | **Ward** | Status of the Project |
| Supply, delivery and Installation of Fencing at Municipal Main Building | 3 | 75% |
| Construction of Makhokhoba Access Road / Bridge | 3 | 98% |
| Construction of Maqongqo Taxi Rank | 1 | 79% |

11.2 Project planned and completed for 2023/2024

|  |  |  |
| --- | --- | --- |
| **Project** | **Ward No.** | **Status Of The Project** |
| Construction of Chibini Access Road | 2 | Complete |
| Construction of Banqobile Sport Field | 5 | Complete |
| Construction of Jilafohlo Access Road | 7 | Complete |
| Muzingezwi Access Road | 6 | Complete |
| Mkhize Access Road | 5 | Complete |
| Makholweni Access Road | 6 | Complete |

# **12 ANNUAL PERFORMANCE ASSESSMENT FOR SECTION 56 EMPLOYEES**

**Performance Assessments for the 2021/2022 and 2022/2023 was conducted on the 25/06/2024**

**BONUSES PAID TO SECTION 56 EMPLOYEES**

No bonuses paid for the 2021/2022 Financial Year

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Position held** | **Period Covered** | **Performance Bonus Paid/**  **No bonus paid** |
| 2. | Municipal Manager | 01 July 2021 – 30 June 2022 | No bonus paid |
| 3. | Chief Financial Officer | 01 July 2021 – 30 June 2022 | No bonus paid |
| 4. | Corporate Services | 01 July 2021 - 30 June 2022 | No bonus paid |
| 5. | Community Services | 01 July 2021 - 30 June 2022 | No bonus paid |
| 6. | Technical Services | 01 July 2021 - 30 June 2022 | No bonus paid |

**BONUSES PAID TO SECTION 56 EMPLOYEES**

Bonuses paid for the 2022/2023 Financial Year

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Position held** | **Period Covered** | **Performance Bonus Paid/**  **No bonus paid** |
| 1. | Municipal Manager | 01 July 2022 – 30 June 2023 | Paid |
| 2. | Chief Financial Officer | 01 July 2022 – 30 June 2023 | Paid |
| 3. | Corporate Services | 01 July 2022 - 30 June 2023 | Paid |
| 4. | Community Services | 01 July 2022 - 30 June 2023 | Paid |
| 5. | Technical Services | 01 July 2020 - 30 June 2023 | No bonus paid |

# **13. CONCLUSION**

The office of the Municipal Manager maintains a Portfolio of Evidence to support the achievements recorded in this Annual Performance Report, and Internal Audit has performed a verification of credibility of evidence of the reported achievements.

Activities for targets not achieved due to the Lockdown will resume in the next financial year.

Furthermore, in areas where performance was not achieved, the municipality has provided reasons and corrective measure to ensure that performance is improved in the 2023/2024 financial year.

Both the Political and Administrative leadership is committed to do best for the community of Mkhambathini.

The municipality has made significant progress in the provision of services to its community based on the 2016 census; however, the census showed that the level of unemployment rate particularly amongst the youth and poverty within Mkhambathini continues to grow.

The agricultural sector which is the dominant sector that contributed to the economy of Mkhambathini continues to decline as a results of climate change as we have recently witnessed draught that impacted all agricultural sector across the country. The leading industries in terms of percentage contribution to Mkhambathini’ s economy are community services.

This necessitates a change in the strategic direction of the municipality moving forward.

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Municipal Manager Date