

PERFORMANCE AGREEMENT

MADE AND ENTERED INTO BY AND BETWEEN:

THE MKHAMBATHINI MUNICIPALITY
AS REPRESENTED BY
MUNICIPAL MANAGER
(Duly authorised by Council)

MR S MNGWENGWE 850303 6087 083

and

NONHLANHLA S'THABILE MKHIZE 810429 0299 082

COMMUNITY SERVICES DIRECTOR
OF THE MUNICIPALITY

01 July 2025 - 30 June 2026

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PERFORMANCE AGREEMENT

ENTERED INTO BY AND BETWEEN:

The Mkhambathini Municipality herein represented by **Mr S Mngwengwe** in his capacity as Municipal Manager (Hereinafter referred to as the **Mkhambathini Municipality** or **Supervisor**)

and

Community Services Director Nonhianhia S'thabile Mkhize, Identity Number, 8104290299082 of the Municipality (Hereinafter referred to as the Community Services Manager).

WHEREBY IT IS AGREED AS FOLLOWS:

1. INTRODUCTION

- 1.1 The Mkhambathini Municipality has entered into a contract of employment with the Community Services Director in terms of section 57(1)(a) of the Local Government:

 Municipal Systems Act 32 of 2000 ("the Systems Act"). The Mkhambathini Municipality and the Community Services Director are hereinafter referred to as "the Parties".
- 1.2 Section 57(1)(b) of the Systems Act, read with the Contract of Employment concluded between the parties, requires the parties to conclude an annual performance agreement.
- 1.3 The parties wish to ensure that they are clear about the goals to be achieved, and secure the commitment of the **Community Services Director** to a set of outcomes that will secure local government policy goals.
- 1.4 The parties wish to ensure that there is compliance with Sections 57(4A), 57(4B) and 57(5) of the Systems Act.

2. PURPOSE OF THIS AGREEMENT

The purpose of this Agreement is to -

- 2.1 comply with the provisions of Section 57(1)(b),(4A),(4B) and (5) of the Act as well as the employment contract entered into between the parties;
- 2.2 specify objectives and targets defined and agreed with the Community Services Director and to communicate to the Community Services Director Mkhambathini Municipality's expectations of the Community Services Director performance and accountabilities in alignment with the Integrated Development Plan, Service Delivery and Budget Implementation Plan (SDBIP) and the Budget of the municipality.
- 2.3 specify accountabilities as set out in a performance plan, which forms an annexure to the performance agreement.
- 2.4 monitor and measure performance against set targeted outputs.
- 2.5 use the performance agreement as the basis for assessing whether the **Community Services Director** has met the performance expectations applicable to his or her job;
- 2.6 in the event of outstanding performance, to appropriately reward the **Community Services Director**; and

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2.7 give effect to the Mkhambathini Municipality's commitment to a performance-orientated relationship with its **Community Services Director** in attaining equitable and improved service delivery.

3 COMMENCEMENT AND DURATION

- 3.1 This Agreement will commence on the **01 July 2025** and will remain in force until **30 June 2026** thereafter a new Performance Agreement, Performance Plan and Personal Development Plan shall be concluded between the parties for the next financial year or any portion thereof.
 - 3.2 The parties will review the provisions of this Agreement during June each year. The parties will conclude a new Performance Agreement and Performance Plan that replaces this Agreement at least once a year by not later than the beginning of each successive financial year.
 - 3.3 This Agreement will terminate on the termination of the **Community Services Director** contract of employment for any reason.
 - 3.4 The content of this Agreement may be revised at any time during the above-mentioned period to determine the applicability of the matters agreed upon.
 - 3.5 If at any time during the validity of this Agreement the work environment alters (whether as a result of government or council decisions or otherwise) to the extent that the contents of this Agreement are no longer appropriate, the contents shall immediately be revised.

4 PERFORMANCE OBJECTIVES

- 4.1 The Performance Plan (Annexure B) sets out-
 - 4.1.1 the performance objectives and targets that must be met by the **Community Services**Director; and
 - 4.1.2 the time frames within which those performance objectives and targets must be met.
- 4.2 The performance objectives and targets reflected in Annexure C are set by the Mkhambathini Municipality in consultation with the Community Services Director and based on the integrated Development Plan, Service Delivery and Budget Implementation Plan (SDBIP) and the Budget of Mkhambathini Municipality, and shall include key objectives; key performance indicators; target dates and weightings.
 - 4.2.1 The key objectives describe the main tasks that need to be done.
 - 4.2.2 The key performance indicators provide the details of the evidence that must be provided to show that a key objective has been achieved.
 - 4.2.3 The target dates describe the timeframe in which the work must be achieved.
 - 4.2.4 The weightings show the relative importance of the key objectives to each other.
- 4.3 The Community Services Director performance will, in addition, be measured in terms of contributions to the goals and strategies set out in **Mkhambathini Municipality**'s Integrated Development Plan.

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5 PERFORMANCE MANAGEMENT SYSTEM

- 5.1 The Community Services Director agrees to participate in the performance management system that the Mkhambathini Municipality adopts or introduces for the Mkhambathini Municipality, management and municipal staff of the Mkhambathini Municipality.
- 5.2 The **Community Services Director** accepts that the purpose of the performance management system will be to provide a comprehensive system with specific performance standards to assist the **Mkhambathini Municipality**, management and municipal staff to perform to the standards required.
- 5.3 The **MkhambathIni Municipality** will consult the **Community Services Director** about the specific performance standards that will be included in the performance management system as applicable to the **Community Services Director**
- 5.4 The **Community Services Director** agrees to participate in the performance management and development system that the Employer adopts
- The Community Services Director undertakes to actively focus towards the promotion and implementation of the KPAs (including special projects relevant to the Community Services Director responsibilities) within the local government framework.
- 5.6 The criteria upon which the performance of the **Community Services Director r** shall be assessed shall consist of two components, both of which shall be contained in the Performance Agreement.
 - 5.6.1 The **Community Services Director** must be assessed against both components, with a weighting of 80:20 allocated to the Key Performance Areas (KPAs) and the Core Competency Requirements (CCRs) respectively.
 - 5.6.2 Each area of assessment will be weighted and will contribute a specific part to the total score.
 - 5.6.3 KPAs covering the main areas of work will account for 80% and CCRs will account for 20% of the final assessment.
- 5.7 The Community Services Director assessment will be based on his / her performance in terms of the outputs / outcomes (performance indicators) identified as per attached Performance Plan (Annexure B), which are linked to the KPA's, and will constitute 80% of the overall assessment result as per the weightings agreed to between the Mkhambathini Municipality and Community Services Director

Key Perfermance Areas (KPA's)	Weighting
Basic Service Delivery	20 %
Municipal Institutional Development and Transformation	10 %
Local Economic Development (LED)	140 %
Municipal Financial Viability and Management	10 %
Good Governance and Public Participation	10 %
Cross Cutting	10 %
Total	100%

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5.8 The CMC's will make up the other 20% of the Community Services Director Assessment score. CMC's that are deemed to be most critical for Community Services Director specific job should be selected (√) from the list below as agreed to between Mkhambathini Municipality and Community Services Director.

	LEADING COMPETENCIES	
CORE MANAGERIAL COMPETENCIES (CMC)	OCMPETENCY BESCRIPTION	WEIGHT %
Strategic Direction and Leadership	Impact and influence institutional Performance Management Strategic Planning and Management Organisational Awareness	20 %
People Management People Management Project Management	Negotiation and dispute Management	
	Program and project Planning and Implementation Service Delivery Management Program and Project Management and Evaluation	20 %
4. Financial Management	Budget Planning and Execution Financial Strategy and Delivery Financial Reporting and Monitoring	10 %
5. Change Management	Change Vision and Strategy Process Design and Improvement Change Impact Monitoring and Evaluation	%
6.Governance Leadership	Policy Formulation Risk and Compliance Management Cooperative Governance	20 %
	CORE COMPETENTCIES	
7. Moral Competencies	Able to identify triggers, apply reasoning that promotes honesty and integrity and consistency display behavior that reflects moral competence.	%
8.Planning and Organising	Able to plan, priorities and organize information and resources effectively to ensure the quality-of-service delivery and build efficient continuency Plans to manage risk	10 %
9. Analysis and Innovation	Able to critically analysis information challenges and trends to establish and implement fact-based solutions that are innovative to improve institutional processes in order to achieve key strategic objectives.	%
10.Knowledge and Information Management	Able to promote the generation and sharing of knowledge and information through various processes and media, in order to enhance the collective knowledge base of local government.	%
11.Communication	Able to share information, knowledge and ideas in a clear, focused and concise manner, appropriate for the audlence in order to effectively convey, persuade and influence stakeholders to achieve the desired outcome.	l⊙ %
12.Results and Quality Focus	Able to maintain high quality standards, focus on achieving results and objectives while consistently striving to exceed expectations and encourage others to meet quality standards. Further to actively monitor and measure results and quality against identified objectives.	%
TOTAL	against Idollating objectives	100%

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6. EVALUATING PERFORMANCE

- 6.1 The Performance Plan (Annexure B) to this Agreement sets out -
 - 6.1.1 the standards and procedures for evaluating the **Community Services Director** performance; and
 - 6.1.2 the intervals for the evaluation of the Community Services Director performance.
- 6.2 Despite the establishment of agreed intervals for evaluation, the **Mkhambathini Municipality** may in addition review the **Community Services Director** performance at any stage while the contract of employment remains in force.
- 6.3 Personal growth and development needs identified during any performance review discussion must be documented in a Personal Development Plan as well as the actions agreed to and implementation must take place within set time frames.
- 6.4 The Community Services Director performance will be measured in terms of contributions to the goals and strategies set out in the Community Municipality's IDP.
- 6.5 The annual performance appraisal will involve:

6.5.1 Assessment of the achievement of results as outlined in the performance plan:

- (a) Each KPA should be assessed according to the extent to which the specified standards or performance indicators have been met and with due regard to ad hoc tasks that had to be performed under the KPA.
- (b) An indicative rating on the five-point scale should be provided for each KPA.
- (c) The applicable assessment rating calculator (refer to paragraph 6.5.3 below) must then be used to add the scores and calculate a final KPA score.

6.5.2 Assessment of the CCRs

- (a) Each CCR should be assessed according to the extent to which the specified standards have been met.
- (b) An indicative rating on the five-point scale should be provided for each CCR.
- (c) This rating should be multiplied by the weighting given to each CCR during the contracting process, to provide a score.
- (d) The applicable assessment rating calculator (refer to paragraph 6.5.1) must then be used to add the scores and calculate a final CCR score.

6.5.3 Overall rating

An overall rating is calculated by using the applicable assessment-rating calculator. Such overall rating represents the outcome of the performance appraisal.

The assessment of the performance of the **Community Services Director** will be based on the following rating scale for KPA's and CCRs:

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. Lavel	Terminology	Description	1 2	Rati	ng 4	5
5 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3	Outstanding performance	Performance far exceeds the standard expected of the Chlef Financial Officer at this level. The appraisal indicates that the Community Services Director has achieved above fully effective results against all performance criteria and indicators as specified in the PA and Performance plan and maintained this in all areas of responsibility throughout the year.	11 6			
4	Performance significantly above expectations	Performance is significantly higher than the standard expected in the job. The appraisal indicates that the Community Services Director has achieved above fully effective results against more than half of the performance criteria and indicators and fully achieved all others throughout the year.				
3	Fully effective	Performance fully meets the standards expected in all areas of the job. The appraisal indicates that the Community Services Director has fully achieved effective results against all significant performance criteria and indicators as specified in the PA and Performance Plan.				
2	Not fully effective	Performance is below the standard required for the job in key areas. Performance meets some of the standards expected for the job. The review/assessment indicates that the Community Services Director has achieved below fully effective results against more than half the key performance criteria and indicators as specified in the PA and Performance Plan.				
	Unacceptable performance	Performance does not meet the standard expected for the job. The review/assessment indicates that the Community Services Director has achieved below fully effective results against almost all of the performance criteria and indicators as specified in the PA and Performance Plan. The Community Services Director has failed to demonstrate the commitment or ability to bring performance up to the level expected in the job despite management efforts to encourage improvement.				

- 6.7 For purposes of evaluating the annual performance of the Municipal Manager, an evaluation panel constituted of the following persons must be established -
 - 6.7.1 Executive Mayor or Mayor:
 - 6.7.2 Chairperson of the performance audit committee or the audit committee in the absence of a performance audit committee;
 - 6.7.3 Member of the mayoral or executive committee or in respect of a plenary type municipality, another member of council:
 - 6.7.4 Mayor and/or Mayor from another municipality; and
 - 6.7.5 Member of a ward committee as nominated by the Executive Mayor or Mayor.
- 6.8 For purposes of evaluating the annual performance of managers directly accountable to the Municipal Manager, an evaluation panel constituted of the following persons must be established -
 - 6.8.1 Municipal Manager;
 - 6.8.2 Chairperson of the performance audit committee or the audit committee in the absence of a performance audit committee;
 - 6.8.3 Member of the mayoral or executive committee or in respect of a plenary type municipality, another member of council; and
 - 6.8.4 Municipal Manager from another municipality.
- The manager responsible for human resources of the municipality must provide secretariat services to the evaluation panels referred to in sub-regulations (d) and (e).

7. SCHEDULE FOR PERFORMANCE REVIEWS

7.1 The performance of **Community Services Director** in relation to his / her performance agreement shall be reviewed on the following dates with the understanding that reviews in the first and third quarter may be verbal if performance is satisfactory:

QUARTER	MONTHS	REVIEW DATE
First quarter	July 2025- September 2025	Before the end of October 2025
Second quarter	October 2025- December 2025	Before the end of January 2026
Third quarter	January 2026– March 2026	Before the end of April 2026
Fourth quarter	April 2026 – June 2026	Before the end of July 2026

- 7.2 The **Mikhambathini Municipality** shall keep a record of the mid-year review and annual assessment meetings.
- 7.3 Performance feedback shall be based on the **Mikhambathini Municipality**'s assessment of **Community Services Director** performance.
- 7.4 The **Mkhambathini Municipality** will be entitled to review and make reasonable changes to the provisions of Annexure ""B from time to time for operational reasons. The **Community Services Director** will be fully consulted before any such change is made.
- 7.5 The **Mkhambathini Municipality** may amend the provisions of Annexure B whenever the performance management system is adopted, implemented and / or amended as the case may be. In that case the **Community Services Director** will be fully consulted before any such change is made.

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8. DEVELOPMENTAL REQUIREMENTS

The Personal Development Plan (PDP) for addressing developmental gaps is attached as Annexure B.

9. OBLIGATIONS OF THE MKHAMBATHINI MUNICIPALITY

- 9.1 The Mkhambathini Municipality shall -
 - 9.1.1 create an enabling environment to facilitate effective performance by the **Community**Services Director
 - 9.1.2 provide access to skills development and capacity building opportunities;
 - 9.1.3 work collaboratively with the **Community Services Director** to solve problems and generate solutions to common problems that may impact on the performance of the **Community Services Director**;
 - 9.1.4 on the request of the Community Services Director delegate such powers reasonably required the Community Services Director to enable him / her to meet the performance objectives and targets established in terms of this Agreement; and
 - 9.1.5 make available to the Community Services Director such resources as the Community Services Director may reasonably require from time to time to assist him / her to meet the performance objectives and targets established in terms of this Agreement.

10. CONSULTATION

- 10.1 The Mkhambathini Municipality agrees to consult the Community Services Director timorously where the exercising of the powers will have amongst others
 - 10.1.1 a direct effect on the performance of any of the **Community Services Director** functions;
 - 10.1.2 Commit the Community Services Director to Implement or to give effect to a decision made by the Mkhambathini Municipality; and
 - 10.1.3 a substantial financial effect on the Mkhambathini Municipality.
- 10.2 The Mkhambathini Municipality agrees to inform the Community Services Director of the outcome of any decisions taken pursuant to the exercise of powers contemplated in 10.1 as soon as is practicable to enable the Community Services Director to take any necessary action without delay.

11. MANAGEMENT OF EVALUATION OUTCOMES

- 11.1 The evaluation of the **Community Services Director** Performance will form the basis for rewarding outstanding performance or correcting unacceptable performance.
 - 11.1.1 A performance bonus of between 5% to 14% of all-inclusive annual remuneration package may be paid to the **Community Services Director** in recognition of outstanding performance to be constituted as follows:
 - 11.1.2 a score of 130% to 149% is awarded a performance bonus ranging from 5% to 9%; and 11.1.3 a score of 150% and above is awarded a performance bonus ranging from 10% to 14%.



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- 11.3 In the case of unacceptable performance, the Mkhambathini Municipality shall
 - provide systematic remedial or developmental support to assist the Community Services Director to improve his or her performance; and
 - 11.3.2 after appropriate performance counselling and having provided the necessary guidance and/ or support as well as reasonable time for improvement in performance. the Mkhambathini Municipality may consider steps to terminate the contract of employment of the Community Services Director on grounds of unfitness or incapacity to carry out his or her duties.

12. DISPUTE RESOLUTION

- 12.1 Any disputes about the nature of the employees performance agreement, whether it relates to key responsibilities, priorities, methods of assessment and/ or any other matter provided for, shall be mediated by -
 - (a) In case of the Municipal Manager, the MEC for local government in the province within thirty (30) days of receipt of a formal dispute from the Mayor; or any other person designated by the MEC; and
 - in the case of managers directly accountable to the municipal manager, the executive (b) mayor or mayor within thirty (30) days of receipt of a formal dispute from the employee;

Whose decision shall be final and binding on both parties.

- 12.1.2 any disputes about the outcome of the employee performance evaluation must be mediated by:-
- (a) In case of the Municipal Manager, the MEC for local government in the province within thirty (30) days of receipt of a formal dispute from the employee; or any other person designated by the MEC; and
- In the case of managers directly accountable to the Municipal Manager, a member of (b) the municipal council, provided that such member was not part of the evaluation panel provided for in sub-regulation 27(4)(e) of the Municipal Performance Regulations. 2006, within thirty (30) days of receipt of a formal dispute from the Director; Community Services:

13. GENERAL

- 13.1 The contents of this agreement and the outcome of any review conducted in terms of Annexure A may be made available to the public by the Mkhambathini Municipality.
- 13.2 Nothing in this agreement diminishes the obligations, duties or accountabilities of the Community Services Director in terms of his/ her contract of employment, or the effects of existing or new regulations, circulars, policies, directives or other instruments.
- 13.3 The performance assessment results of the Community Services Director must be submitted to the MEC responsible for local government in the relevant province as well as the national minister responsible for local government, within fourteen (14) days after the conclusion of the assessment.

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SIGNED AT CAMPERDOWN ON THIS THE	10	DAY OF	JULY	2025.
AS WITNESSES: 1. 2.		MS NS MKHIZE COMMUNITY SI		CTOR
AS WITNESSES:	3	MR S MNGWEI MUNICIPAL MA		



Entered into by and between

THE MKHAMBATHINI MUNICIPALITY AS REPRESENTED BY THE MUNICIPAL MANAGER

(Duly authorised by Council)

MR S MNGWENGWE MUNICIPAL MANAGER

AND

NONHLANHLA S'THABILE MKHIZE DIRECTOR: COMMUNITY SERVICES ["the Employee"]

01 July 2025 - 30 June 2026

	Period Under Review
Surname	Mkhize
Name	Nonhlanhla S.
Municipality	Mkhambathini
Department	Community Services
Race	Black
Gender	Female
Employee Number	430
Date of Appointment	03/01/2023
Salary Package	

Performance Plan

Attached as Annexure C

Calculation on the Core Management Criteria (CMC)

CMC's are based on the eleven core competencies – every Manager should be assessed against all those CMC' that are applicable to his/her job. Compulsory CMC' for Managers are highlighted below (NOTE: Weights should be taken from the signed performance agreement for the year under review).

Cic	li	S. Land	100 CO.
1 Strategic Direction and Leadership		20 %	
2. People Management		%	
3. Programme and Project Management		20 %	
4. Financial Management		%	
5. Change Management		%	
6. Governance Leadership		800	
7. Moral Competencies		%	
8. Planning and Organizing		8	
9. Analysis and Innovation		%	
10. Knowledge and Information Management		%	
11. Communication		% 01	
12. Results and Quality Focus		%	

EVALUATION ON THE CORE OCCUPATIONAL COMPETENCY (COC)

COC's are based on the eleven core competences – every Manager should be assessed against all those COC's that are applicable to his/her job. (NOTE: Weight should be taken from the signed performance agreement for the year under review)

		H	To the same of the	MILESTONES/COMM ENTS
<u> </u>	1. Competence in Self-Management		%	
Si.	2. Interpretation of and implementation within the legislative and national policy framework		%	
က	3. Knowledge of Performance Management and Reporting		%	
4.	4. Knowledge of global of South African specific political, social and economic contexts		%	
က်	5. Competence in policy conceptualization, analysis and implementation		*	
9	6. Knowledge of more than one functional municipal field/discipline		*	
7.	7. Skills in Mediation		*	
ထ	8. Skills in Governance		*	
0	9. Competence as required by other national line sector department		%	
10.	10. Exceptional and dynamic creativity to improve the functioning of the municipality		%	
O	Total percentage		100%	

PERSONAL DEVELOPMENT PLAN

People management training/Wisherp Gunter 4 (by 30-16-26			Things Berr
	People Managament	training /Wisher	Ocerter 4 (by 30-16-26)

PERFORMANCE ASSESSMENT RATING

The Assessment Rating will be used to add the score and calculate a final KPA score (80%) and a final CMC and COC's score (20%).

The Table Below should be completed by the summarized total of each panel member (Note: Weight should be taken from the signed performance agreement for the year under review)

	КРА	WEIGHT	RATING
1.	Basic Service Delivery	%	20
2.	Municipal Institutional Development and Transformation	%	05
3.	Local Economic Development	%	50
4.	Municipal Financial Viability and Management	%	10
5.	Good Governance and Public Participation	%	
6.	Cross Cutting	%	
	Total		
	x 80%		

	Care State Control Control			Mother
1.	Strategic Capability & Leadership	20	%	
2.	Programme & Project Management	20	%	
3.	Financial Management (Compulsory)	10	%	
4.	Change Management		%	
5.	People Management	10	%	
6.	Governance Leadership	20	%	
To	ital			
x 2	20%			

	The state of the s	10. 70.
Moral Competence	%	
2. Planning and Organizing	10 %	
3. Analysis and Innovation	%	
Knowledge and Innovation	%	
5. Communication	10 %	
6. Result and Quality Focus	%	
Total		
X 20%		

Key Results

КРА	(A) Verb	(B)
KRA (Key Result Area)		80%
CC (Conduct Criteria)		20%
c) FINAL SCORE		
FINAL SCORE IN PERCENTAGE (C/5X100)		

AGREEMENT TO PERFORMANCE AND DEVELOPMENT PLAN

I agree with the objectives as set out in the above Performance and Development Plan and undertake to achieve the objectives as agreed on.
SIGNATURE:
Name of Director Community Services: Ms NS Mkhize
Date: 31 July 2025
I undertake to support Ms NS Mkhize .(Name of Director) with the achievement of the above Performance and Development Plan SIGNATURE: Municipal Manager: Mr 9 Mngwengwe Date: Date:

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		All straightening and		Review and extention of the bringwated Waste Management Plea by 30 June 2025	Approved of the Whada Managament Schedule by portfolio Committee	Quelity reports submitted to possible committee on the implementation of the Weste Management Plan	Date of epironal of the Open spaces, parix, Gerdone and sportfalkib amorganism plan by portfallo committee	Number of quartity reports subsellind to portfolio committee on the implementation of the Open speces, perker, Gerdens and sportsfields management plan	Date of exteption of the Mariabal Indigent policy excesses to benic services; review by Council	Number of spearing system submilling to partially committee on households exceiving free blanc services settling free Blanks Estaturily and Social services beliabling free Blanks Estaturily and Social services and submit Generales	Reporting on Liberry culturech programmes implemented in the with the Berry service plan	Data adoption of the EPWP Policy review (in line with phase 5) by Council	Date of subselection of the EPVRP Projects List (Implementation Plants) afor 2025/28 and 2026/27 a portfolio committee	Marrher of quantities E1949 Pertermence evaluation reports authorities to Perfects Coversities and Public Works	Development and extention of the Melemberhal Road Trailio Balley Bylaw by and fundamen	Report on simblehment of Motembalhin Traffic Operation Centre by 21 Decoumber 2025	Rootes and approval of the five year Local
1 0 0 E		Opening THE Course Course Inches	haraton			To enture a Safe & Healing Endocrared freugh wasts minimization, maintenance of parts cardons and open			To enture provision of free Gente Services for indigent	residents of hithermostici Manipully frough social resid support and fee basic shocking	To ensure effective and efficient Library Services		To errum sidile development and testing to Improve access to economic growth approximation deportunities of the manipulities of the control o	frogh public emissions and retring programmes		and Southy within the manicipal area	
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