



EXTERNAL ADVERT

The Mkhambathini Municipality hereby invites suitable qualified applicants to -apply for the following position:

DEPARTMENT: CORPORATE SERVICES

SECURITY ATTENDANT (PERMANENT POSITION) (02 POSTS)

REMUNERATION: R 121 562.88 Per annum (Task Grade 04 of Grade 1 Local Municipality plus benefits as prescribed by collective agreements of local authorities)

MINIMUM REQUIREMENTS:

- Grade 9 - NQF Level 1 or equivalent
- Registered with PSIRA and Grade A to Grade D security certificate.
- 1 year experience as a Security guard/ VIP Protector.
- Candidate must be flexible and able to work under pressure.
- Good communication skills in English and Isizulu
- Must be physically fit

KNOWLEDGE SKILLS AND COMPETENCY:

- The ability to effectively communicate needs and instructions to suit various audiences.
- Proficient in conducting thorough patrols, ensuring strict enforcement of security protocols, and adeptly responding to emergencies with swift action.
- Skilled in maintaining a strong client orientation and consumer focus
- Possesses resilience, ensuring a steadfast response to any security challenges encountered.
- Must possess adept problem solving skills

KEY PERFORMANCE AREAS:

- Controlling the entry/ exit of personnel/ visitors from the premises and/ or checking vehicles.
- Recording registration and driver details in the 'gate control register'.
- Interacting with persons found on site to establish reasons and/ or alerting the immediate superior and/ or law enforcement personnel during emergencies/ suspected break-ins and related incidents.
- Communicating the status of security at the premises through verbal interaction with the immediate superior at defined intervals during the shift.
- Patrolling the area and identifying with any deviations or breaches to security procedures (parameter lights not switched on, security gates not closed, etc.)

An application form (accessible from the municipal website and municipal office) clearly stating the position you are applying for, together with a comprehensive CV and certified copies of qualifications must be sent to the: **The Municipal Manager, Mkhambathini Municipality, Private Bag X04 Camperdown 3720 or hand deliver at: No 18 Old Main Road, Camperdown, 3720.**

Closing date is 3 May 2024. Kindly note that should you not be contacted within a period of 30 days after closing date, consider your application unsuccessful.

Enquiries regarding the post can be directed to Ms. P.P. Ngubane Director: Corporate Services at 0317859310.

Mkhambathini Municipality subscribes to an Employment Equity, Affirmative Action Programme which is non-racist, non-sexist and based on merit.



MR. S. MNGWENGWE
MUNICIPAL MANAGER