



EXTERNAL ADVERT

The Mkhambathini Municipality hereby invites suitable qualified applicants to -apply for the following position:

DEPARTMENT: BUDGET AND TREASURY OFFICE

ASSETS ACCOUNTANT (PERMANENT POSITION)

REMUNERATION: R351 623.16 per annum (Task Grade 12 of Grade 1 Local Municipality plus benefits as prescribed by collective agreements of local Authorities)

MINIMUM REQUIREMENTS

- Grade 12
- BCom degree / or National Diploma in Accounting, Finance or Cost Management
- Code 8 Valid driver's license
- 2-5 years' experience in Asset Management preferably in Local government
- Fully computer literate (Ms Office, Ms word, Ms Excel and PowerPoint)

KNOWLEDGE SKILLS AND COMPETENCY

- Good communication skills both Verbal and written in English and Isizulu.
- Must have obtained or be pursuing the Competency Levels qualifications (CPMD, MFMP) as prescribed by Municipal Minimum Competency Regulations 2007.
- Understanding and Knowledge of financial computer systems.
- Good interpersonal and communication skills.
- Good Administrative and numerical skills.

KEY PERFORMANCE AREAS

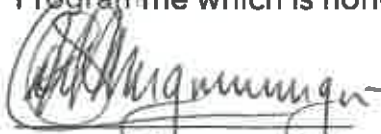
- Compile, monitor the maintenance of the GRAP compliant Assets Register
- Serve as a custodian who is entrusted with the safeguarding and manage the use of all the Council assets.
- Perform monthly reconciliations between Asset Register and the General Ledger.
- Coordinate work in progress of all capital projects in progress.
- Coordinate the unbundling of Asset under Construction once they have been commissioned.
- Liaise monthly with Departmental Managers to ensure that all information on the Accounting System correspond with work already certified by Departmental Managers.
- Perform monthly financial analysis relating to capital expenditure.
- Monitor and manage economic and analytical reviews on the assets register of the municipality.

Application form (clearly stating the position you are applying for), together with a comprehensive CV and certified copies of qualifications must be sent to the: **The Municipal Manager, Mkhambathini Municipality, Private Bag X04 Camperdown 3720 or hand deliver at: No 18 Old Main Road, Camperdown, 3720.**

Closing date 19 July 2024 Kindly note that should you not be contacted within a period of 30 days after closing date, consider your application unsuccessful.

Enquiries regarding the post can be directed to Mr. T.E Gambu, CFO at 031 785 9320.

Mkhambathini Municipality subscribes to an Employment Equity, Affirmative Action Programme which is non-racist, non-sexist and based on merit.



MR. S. MNGWENGWE
MUNICIPAL MANAGER