



EXTERNAL ADVERT

The Mkhambathini Municipality hereby invites suitable qualified applicants to apply for the following position:

DEPARTMENT: TECHNICAL, DEVELOPMENT AND TOWN PLANNING

PMU INTERN (2 YEARS FIXED TERM CONTRACT)

SALARY: R84 0000.00 PA ALL INCLUSIVE

MINIMUM REQUIREMENTS

- Grade 12
- National Diploma in Civil Engineering or Equivalent Qualification
- Fully computer literate (Ms Office, Ms word Ms excel and PowerPoint)
- Good communication skills both Verbal and written in English and Isizulu.
- Valid driver's license will be an added advantage.

KEY PERFORMANCE AREAS

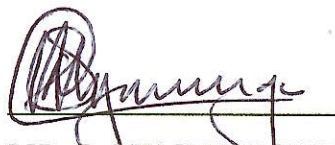
- Provide technical support on proposed projects in alignment with respective municipal IDP
- Project-manage the labour-intensive projects in line with the EPWP framework and the related reporting requirements
- Assist in capturing business plans for MIG on MIG MIS system
- Arrange regular project progress meetings
- Conduct site visit/meetings to ensure compliance to business plans conditions
- Verify payment certificate and preparation of monthly payment schedule documentation
- Assist with other related municipal infrastructure programmes
- Perform any duties assigned by the Manager: PMU.

An application form (accessible from the municipal website and municipal office) clearly stating the position you are applying for, together with a comprehensive CV and

certified copies of qualifications must be sent to the: **The Municipal Manager, Mkhambathini Municipality, Private Bag X04 Camperdown 3720** or hand deliver at: **No 18 Old Main Road, Camperdown, 3720** or emailed to: Recruitment@mkhambathini.gov.za

Closing date 12 September 2025. Kindly note that should you not be contacted within a period of 30 days after closing date, consider your application unsuccessful. Enquiries regarding the post can be directed to the Ms. N. Ziqubu, Manager: Human Resources at 031 785 9378.

Mkhambathini Municipality subscribes to an Employment Equity, Affirmative Action Programme which is non-racist, non-sexist and based on merit.

A handwritten signature in dark ink, appearing to read 'S. Mngwengwe', written over a horizontal line.

MR. S. MNGWENGWE
MUNICIPAL MANAGER