



EXTERNAL ADVERTISEMENT

In terms of Chapter 2 of the Municipal Regulations on Financial Misconduct, Procedures and Criminal Procedures, Government Gazette No. 37682 of May 2014 on Local Government: Municipal Finance Management Act, 2003, the Mkhambathini Local Municipality seeks to appoint **THREE** suitably qualified professionals to a Disciplinary Board / Disciplinary Committee on financial misconduct. Mkhambathini Local Municipality Council has established an Independent Advisory Board that will assist the Council with the investigations into allegations of financial misconduct and provide further steps to be taken regarding disciplinary proceedings.

DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER
POST: MUNICIPAL DISCIPLINARY BOARD (X3)

TERM OF OFFICE: Members will be appointed for a fixed term of three (3) years.

REMUNERATION: Members who are appointed will be remunerated to attend meetings in accordance with the National Treasury prescripts and guidelines.

REQUIREMENTS: • Postgraduate qualification in Finance or Legal fields (NQF 8) or equivalent • Sound expertise and experience in fields of financial misconduct with legal expertise specializing in Labour Law or Public Administration/Governance/Ethics and Fraud Investigations • Sound knowledge and understanding of internal controls and Corporate Governance in Local Government • Experience in serving as a member of a Disciplinary Board: Financial Misconduct Board in local government environment • Understanding of the Municipal Finance Management Act No. 56 of 2003 and all its applicable Regulations • Understanding of the Local Government: Municipal Systems Act, No. 32 of 2000 and all its applicable Regulations • A member in good standing and affiliated with a recognized professional body.

In terms of Regulation 4(5), the following persons are disqualified as members: • A person who has been convicted of an offence in terms of these regulations or any other legislation • A person who, whether in the Republic or elsewhere has been convicted of theft, fraud, forgery, the uttering of the forged document or any offence of which dishonesty is an element • A person who has at any time been removed from any office of trust on account of misconduct or dishonesty • An Accounting Officer of a Municipality or Municipal Entity • A political office-bearer or member of a board of directors • A person who is an office-bearer in a political party • Must not be serving as a member of more than three (3) Financial Misconduct Boards • Must not be in the employment of the Mkhambathini Municipality.

KEY FUNCTIONS: Investigate and advise the Municipal Council, political office-bearers, the Accounting Officer, Management and staff of the Municipality on matters relating to Financial Misconduct and to: • Provide recommendations for steps to be taken regarding disciplinary proceedings or any other relevant steps to be taken • Monitor institution of disciplinary proceedings against transgressor(s) • Submit reports of the outcome of the investigation to the Mayor or the Accounting Officer as may be appropriate for each case • Liaise with the Speaker on the reports submitted to the Mayor or the Accounting Officer • Submit final reports of the investigation to the KZN Provincial Treasury • Engage the KZN Provincial Treasury and/or the National Treasury on instances where a Council has not acted on recommendations without submission of the reasons to the disciplinary board.

EXPECTED MEETING TIMES: The Financial Misconduct Board will meet as prescribed in the terms of reference. If circumstances prescribe, special meetings may be required.

All applications in the form of a detailed CV that demonstrate how the above-mentioned requirements are compiled together with certified copies of qualifications, certificates, Identity documents, etc. must be submitted. Failure to submit the requisite documents will result in disqualification of the relevant application.

ENQUIRIES regarding the post can be directed to Ms. PP Ngubane, Director Corporate Services at 0317859310/11 or ngubanep@mkhambathini.gov.za

Applications must be sent to the: **The Municipal Manager, Mkhambathini Municipality, Private Bag X04, Camperdown, 3720 or hand deliver at: No 18 Old Main Road, Camperdown, 3720.**

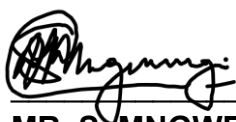
IMPORTANT NOTE: Applicants apply to serve on the Board and not for employment, either full time or part time with the Municipality.

Applicants who did not receive confirmation or feedback six weeks after the closing date should consider their application bids as unsuccessful.

CLOSING DATE: 28 AUGUST 2026.

Correspondence will be limited to short-listed candidates only. If an applicant has not been contacted within Sixty (60) days after the closing date of this advertisement, it should please be accepted that the application was not successful.

Consideration will be given to people living with disabilities.



MR. S. MNGWENGWE
MUNICIPAL MANAGER